



Pre-Wedding Timeline & Checklist for Groomsmen

(WEDDING DATE: / /)

8-10 MONTHS (dates: / / through / /)

AFTER you're asked to join the wedding party...

- Send a congratulations/engagement card to bride & groom
- BEST MAN:** gather & share info for groomsman contact list ([download planning tool](#))
- BEST MAN:** get to know the other groomsmen (send e-mail, schedule a casual happy hour, etc.)

6-8 MONTHS (dates: / / through / /)

- Attend engagement party

4-6 MONTHS (dates: / / through / /)

- Send groomsmen this pre-wedding timeline/checklist ([download planning tool](#))
- Schedule an appointment for tuxedo/formalwear fitting
- Inquire with groom about making hotel & in-town transportation accommodations

2-4 MONTHS (dates: / / through / /)

- BEST MAN:** Coordinate with groomsmen and begin planning bachelor party

1-2 MONTHS (dates: / / through / /)

- Buy wedding present for bride & groom and have it mailed to them
- Help host & pay for bachelor party

3 WEEKS (date: / /)

- Start planning a toast for rehearsal dinner or reception
- BEST MAN:** Confirm wedding weekend checklist with bride & groom ([download planning tool](#))
- BEST MAN:** Distribute wedding weekend checklist to groomsmen

2 WEEKS (date: / /)

- BEST MAN:** Prepare groomsman emergency kit ([download planning tool](#))

1 WEEK (date: / /)

- Gather items to pack for wedding ([download planning tool](#))
- Pick up tux/formalwear and shoes
- BEST MAN:** coordinate with groom & inform groomsman when/where to meet for rehearsal